

**TOWN OF THOMASTON
JOB DESCRIPTION
PUBLIC WORKS LABORER/OPERATOR I**

Job Title:	Laborer/Operator I	Classification: Non-exempt
Department:	Public Works Department	Other: Union
Reports To:	Public Works Director	Supervises: None
Position Type:	Full-time/Hourly	

General Responsibilities: The Public Works Department provides a wide range of service functions including engineering, street maintenance, building maintenance, and landscaping maintenance. This is a skilled position that performs quality manual labor and operation of both light and heavy equipment.

Essential Duties of the Laborer/Operator I:

1. Operates trucks and sanders in the plowing, sanding, and snow removal of Town streets. Operates other equipment as needed.
2. Participates in routine maintenance and repair of all Department equipment and other town road maintenance duties.
3. Assists in the weekly curbside trash removal.
4. Performs varied maintenance work including rebuilding storm drains and culverts, patching and building roads and other general duties.
5. Pick up debris such as blow downs, straighten signs and posts, pickup brush and other trash.
6. Performs related work as may be required.

General Requirements:

1. Possess time management skills and be able to multi-task.
2. Ability to deal courteously with the public and to establish and maintain effective work relationships with other employees and the public.
3. Capable of working in a positive team environment.
4. Must be physically capable of sustained lifting, standing, crouching, climbing, and walking. Must regularly lift and/or move up to 25 pounds and occasionally lift and/or move more than 80 pounds safely.
5. Performs light carpentry work.
6. Available for emergency call out duty as required.
7. Ability to follow instruction and exercise good judgement.

Training and Experience Requirements:

1. Must have a High School Diploma or equivalent.
2. Be physically able to operate a motor vehicle and perform Public Work's duties.
3. Must possess a valid Maine motor vehicle operator's license and Class B Commercial Driver's License or can become certified within 12 months of initial employment.
4. Experience in snow removal and road maintenance is preferred, but not mandatory.

The above statements are intended to describe the general nature, requirements, and level of work being performed by people assigned to do this job. The above is not intended to be an inclusive or exhaustive list of all responsibilities and duties required. Duties, responsibilities, and activities may change at any time with or without notice.

External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.

Employee Signature:

Date: