

**TPL Draft Board Minutes Aug 7<sup>th</sup> , 2023, 5:00pm**

<b>Officers</b>	<b>Board and Others</b>	<b>Board and Others</b>
<input checked="" type="checkbox"/> Janet Bosworth-Pres	<input checked="" type="checkbox"/> Patricia Carter	<input checked="" type="checkbox"/> Carrie Brezzo
<input type="checkbox"/>	<input type="checkbox"/> Marie Finnegan	<input type="checkbox"/>
<input checked="" type="checkbox"/> Greg Hamlin-Sec	<input type="checkbox"/> Patricia (Trish) Smith	<input type="checkbox"/>
<input checked="" type="checkbox"/> Caroline Ward-Nesbit - Director	<input checked="" type="checkbox"/> Harold Willey	<input type="checkbox"/>
<input checked="" type="checkbox"/> Rebecca Barstow		
<b>Time IN 5:04 pm</b>	<b>Time OUT: X:xx pm</b>	<b>Results / Action and</b>
<b>Discussion – Both in person and Zoom meeting</b>		<b>Follow Up</b>
<p>Here's the registration link for the Zoom Meeting: <a href="https://us02web.zoom.us/meeting/register/tZcqcOCsrj8qEtaSnzPp1Fhdv7pF6JXepm8">https://us02web.zoom.us/meeting/register/tZcqcOCsrj8qEtaSnzPp1Fhdv7pF6JXepm8</a></p> <ul style="list-style-type: none"> <li>• <b>Changes</b> to the Agenda: - NNTR (Nothing New to Report)</li> <li>• <b>Approve</b> June 5<sup>th</sup> Minutes – Admin</li> </ul> <p><b>Librarian’s Report –</b></p> <p><b>Ongoing Programming:</b></p> <ul style="list-style-type: none"> <li>• NEW! Health Equity Book Club in partnership with Knox Clinic, 3<sup>rd</sup> Monday of the month at 5:30 PM</li> <li>• 3 Monthly Book Clubs – Mystery (1<sup>st</sup> Thursday), Pop-Up (3<sup>rd</sup> Thursday), and Intergenerational (3<sup>rd</sup> Tuesday)</li> <li>• Bi-monthly Let’s Talk About It Book Club (2<sup>nd</sup> Tuesday, every other month)</li> <li>• Crafter’s Club – 2<sup>nd</sup> &amp; 4<sup>th</sup> Fridays</li> <li>• TPL Poets’ Corner 2<sup>nd</sup> &amp; 4<sup>th</sup> Mondays</li> <li>• Communi-TEA – 3<sup>rd</sup> Friday</li> <li>• Senior Exercise Class w/ Rec Department</li> <li>• Family Movie &amp; Pizza Nights, 1<sup>st</sup> Friday</li> <li>• Saturday Storytimes</li> <li>• Weekly Take-Home Projects will resume in September.</li> <li>• 40 Days of Summer – going extremely well, average of 20 – 25 kids, distributing 30 – 40 meals each day</li> </ul> <p><b>Recent Programs:</b></p> <ul style="list-style-type: none"> <li>• Series of author talks in partnership with Cushing, most recent guest was Barbara Ross</li> </ul> <p><b>Upcoming Programs:</b></p> <ul style="list-style-type: none"> <li>• Saturday, August 26, 4 PM (in Cushing) – Musician Marc Black, songs of the 50s and 60s</li> <li>• Friends fall fundraiser, Chili &amp; Chowder, Books &amp; Bakes, will be September 30. We will also be selling tote bags, designed by Carrie, for \$25 that folks can fill from the sale/Hallway Bookshop</li> </ul>		<p>Motion to approve the April minutes Harold/Rebecca Unanimous</p>

**Possible Programs (in the works for fall/winter):**

- Prose writing group
- Board Game Night
- Movie Nights for grown-ups, with themed food
- Continued partnership with Cushing & other area libraries for author talks & more

**Grant Activity**

- ALA Libraries Transform Grant – Increasing Accessibility
  - Plans got pushed back because of illness, inoperative elevator, and then summer programs.
  - Community conversation will be held in October in the Lura Libby building, next steps will officially be determined after that, but assuming we will then be putting out an RFP for architect & contractor to see what renovation of entryway can be done within our budget of \$20K.
- Maine DECD/State Library Remote Work Through Libraries grant.
  - Awarded \$7,000 for technology & furniture to make the conference room usable as a remote working space as well as our typical uses. This is a three-year grant, so I am holding off on starting any part of this project until the elevator is repaired and the rentals of the 2<sup>nd</sup> floor space of the Academy Building are sorted out – we may be switching to one of the spaces currently rented by the church.

**Budget**

Came in under budget for FY23 (\$20k but \$2k will be used for bonuses)– Jodell & I agreed it would be smartest for her to withdraw some of the unused funds we were allowed to withdraw from the endowment interest for FY23 into the library’s checking accounts. While obviously there is a benefit to leaving it in the endowment and allowing it to continue to accrue interest, if we needed it later, we would not be able to access it, whereas it could be added back to the endowment if it isn’t needed.

**Endowment-Greg**

Everyone did a nice job keeping the withdrawals and fees within budget so much the two funds together rose almost \$97k after fees. This is nice in that was/is our goal to grow these funds for the future! Way to go.... However, there always seems to be but, and in this case, it has to do with our current 2023-2024 withdrawal amounts. The present rate stays the same at 4.5% but because of the large market losses in 2021-2022 year (some \$326k less) the 5yr average drops the actual dollars. TPL-Fund last year was \$54.8k and this current year it’s \$44.3k or \$10.5k less in actual dollars. Book -Fund last year was \$18.6k and this current year it’s \$15.1k or \$3.5k less in actual dollars. For a drop in the withdrawals by some combined \$14k less.

Motion to use the \$2k for bonuses – Harold/Pat – Unanimous

<p><b>Other: August 26:</b></p> <ul style="list-style-type: none"> <li>• Maine Authors &amp; Publishing Book Festival, 11 am to 4 pm - we'll have a table with information about our programs, and MA&amp;P is donating the proceeds from the event's raffle to us and Coastal Maine Children's Museum. Could be a great opportunity to recruit new trustees and Friends!</li> <li>• Our last summer event in partnership with Cushing Library - musician Marc Black, performing songs of the 50s and 60s, starting at 4 pm at Cushing Library</li> </ul>	
<p><b>Comments, Questions, Concerns, Problems, or Praise:</b></p> <ul style="list-style-type: none"> <li>• Adjournment at 5:42 pm</li> <li>• <b>The Next Meeting is Sept 6th, 2023, at 5pm</b></li> </ul>	<p>Motion to adjourn – Harold/Rebecca – Folks hung up or voted with their feet</p>

Respectfully Submitted, Greg Hamlin, Secretary