



**SELECT BOARD MEETING
MONDAY, AUGUST 28, 2023
REGULAR MEETING: 6 P.M.**

IN-PERSON AT 13 VALLEY STREET

LIVE STREAMING AVAILABLE BY VISITING:

https://www.townhallstreams.com/towns/thomaston_me

PLEASE SUBMIT QUESTIONS/CONCERNS TO THE TOWN MANAGER AT:

kgeorge@thomastonmaine.gov

(Please note: Members of the public are welcome to offer comments up to 3 minutes in duration during Opening and Closing Public Comments listed on the agenda. The intent is to allow a fair and adequate opportunity for the public to be heard and to provide adequate time for the Board to obtain information and opinion on subjects before it, while ensuring that the time allowed for public discussion does not interfere with the fulfillment of the scheduled agenda. Additional information may be provided to the Board in writing, either pre and/or post meeting.)

REGULAR MEETING 6:00 P.M.

1. CALL THE MEETING TO ORDER

2. PUBLIC HEARINGS:

- A. Review the application of the Uproot Pie Company, for the consideration of an on-premises license to sell Malt Liquor, Wine, and Spirits at the property located at 9 Green Street, as required by Section 653 Title 28-A of the Maine Revised Statutes.

3. OPENING PUBLIC COMMENTS

4. APPROVE THE MINUTES OF:

5. APPROVE THE WARRANTS

6. ADJUSTMENTS TO THE AGENDA

7. TOWN MANAGER'S REPORT

8. TOWN BOARDS & COMMITTEES UPDATE

9. OLD BUSINESS

10. NEW BUSINESS

- A. Confirm the Town Manager’s appointment of Tony Leo as EMS Chief-EMA Director for the Town of Thomaston.
- B. U.S. National Water Safety Plan as presented by Nancy Baker.
- C. Approve placing the 2002 (7500 GMC) plow truck out for bid per the recommendation of Public Works Director Brandon Allen.
- D. Approve the Triplepoint Environmental Ares Aeration Quote for the Thomaston Environmental Department at a cost of \$34,810 from the TED Sludge Reserve.
- E. Consider for approval the annual appointments of board and committee members for FY2024.
- F. Consider for approval the annual appointments of municipal officials and employees for FY2024.
- G. Consider the request of Economic Development Coordinator Kendray Rodriguez to hold a “Together for Thomaston” fundraiser event on Saturday, September 30th from 8am-12pm.
- H. Discuss the request of resident Holly Mellow for speed humps on Roxbury Street.
- I. Update on the Ad Hoc Thomaston Green Park Committee.
- J. Accept with regret the resignation of Patrol Officer Ken Smith.
- K. Review for approval the request for proposals for workforce/affordable housing as requested by John Fancy.
- L. Discuss the fee schedule for town properties.
- M. Thomaston seeks member for the OHSTT Transfer Station Board.

11. CLOSING PUBLIC COMMENT

12. ADJOURN

Upcoming Dates

Thursday, Aug. 31 st	6 pm Recreation Committee
Monday, Sept. 4 th	Labor Day Observed/Town Offices Closed
Monday, Sept. 11 th	6 pm Select Board Meeting
Wednesday, Sept. 13 th	6 pm Conservation Commission
Tuesday, Sept. 19 th	6 pm Planning Board
Wednesday, Sept. 20 th	9 am Watts Block Trustees
Thursday, Sept. 21 st	9 am Economic Development Committee
Monday, Sept. 25 th	6 pm Select Board Meeting



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Table with 1 column and 6 rows: Division Use Only, License No., Class: By:, Deposit Date, Amt Deposited, Payment Type, OK with SOS: Yes No

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Table with 2 columns and 8 rows: Legal Business Entity Applicant Name, Business Name, Individual or Sole Proprietor Applicant Name(s), Physical Location, Mailing address, if different, Email Address, Telephone #, Fax #: Business Telephone #, Fax #, Federal Tax Identification Number, Maine Seller Certificate # or Sales Tax #, Retail Beverage Alcohol Dealers Permit, Website address

1. New license or renewal of existing license? [X] New Expected Start date: 9-1-23
[] Renewal Expiration Date:

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: \$200,000 Beer, Wine or Spirits: Guest Rooms:

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
[X] Malt Liquor (beer) [X] Wine [] Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|---|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input checked="" type="checkbox"/> Other: <u>Restaurant - Class III & IV</u> | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

41 Fluker St. Thomaston ME 04861

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jessica Shepard	10-14-80	Damariscott, ME
Julia Hayward	3-1-91	Germantown, PA
Emily Smith	2-24-95	Hope, ME

Residence address on all the above for previous 5 years

Name: Jessica Shepard	Address: 41 Fluker St. Thomaston, ME 04861
Name: Julia Hayward	Address: See attached
Name: Emily Smith	Address: See attached

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

the carriage house + deck + grass area just in front of
the deck inside the fence

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: St. John the Baptist Episcopal Church
Distance: 344ft.

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 8.8.23

[Signature]
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Jessica Shepard
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Name: Julia Hayward	Address: 138 Tanglewood Road LincolNville, ME 04849
Name: Julia Hayward	Address: 319 Commercial Street, Apt B Rockport, ME 04856
Name: Julia Hayward	Address: 67 Maine St Warren, ME 04864
Name: Julia Hayward	Address: 16893 Taylor Lane, Occidental, CA 95465
Name: Julia Hayward	Address: 9 Green St, Apt A Thomaston, ME 04861
Name: Julia Hayward	Address: 473 Old County Rd Rockland, ME 04841
Name: Emily Smith	Address: 130 High St Hope ME 04847
Name: Emily Smith	Address: 130 High St Hope ME 04847
Name: Emily Smith	Address: 124 Gushee Rd Appleton ME 04862
Name: Emily Smith	Address: 9 Green St Apt B Thomaston ME 04861
Name: Emily Smith	Address: 183 Thomaston St Rockland, ME 04841

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

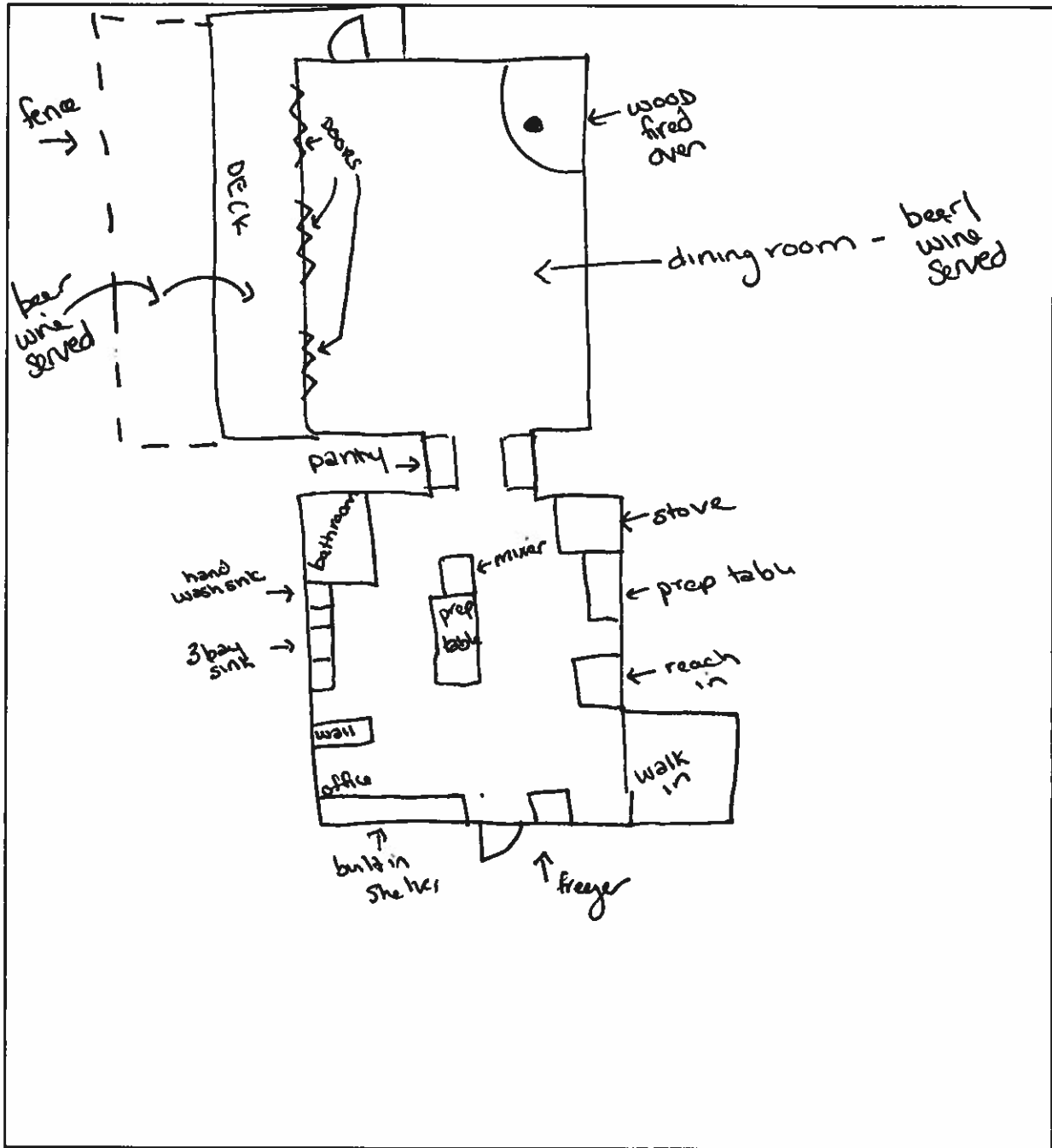
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Jessica Shepard
2. Doing Business As, if any: The Uproot Pie Company
3. Date of filing with Secretary of State: February 1, 2011 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jessica Shepard	41 Fluker St. Thomaston ME.	10-14-80	owner	100%

(Ownership in non-publicly traded companies must add up to 100%.)

Kara George

From: Nancy Baker <nanart44@gmail.com>
Sent: Wednesday, July 19, 2023 1:11 PM
To: Kara George
Subject: Re: July 25th

Dear Kara,

Thank you! August 14 would work for me. I do have information that I could share in advance, but I would have to ask a favor of your office to please scan them and then they could be emailed. If that's OK, I will drop them off in advance of the meeting.

I can also print a summary sheet to hand out to any residents who are at the meeting.

I'm so grateful to be offered a bit of your time.

Best,
Nancy

Nancy Baker
66 Hylar St.
Thomaston, Maine
04861

www.nancytbaker.com
Instagram: nancytbakerart

On Jul 19, 2023, at 12:30 PM, Kara George <kgeorge@thomastonmaine.gov> wrote:

Hi Nancy,

Would August 14 or August 28th work for you? I don't want you to feel rushed and, 10 minutes or so works! Will you have materials that we should send out prior to?

Thank you,

Kara George
Town Manager
Town of Thomaston
13 Valley St.
Thomaston, ME 04861
Ph. (207) 354-6107
Fax (207) 354-2132

From: Nancy Baker <nanart44@gmail.com>
Sent: Wednesday, July 19, 2023 10:50 AM
To: Kara George <kgeorge@thomastonmaine.gov>
Cc: Diane Giese <dgiese04861@thomastonmaine.gov>; Chris Rector <crector@thomastonmaine.gov>; Bill Hahn <bhahn@thomastonmaine.gov>; Sandy Moore <smoore@thomastonmaine.gov>; Peter Lammert <plammert@thomastonmaine.gov>
Subject: Re: July 25th

annually on 25 July. This global advocacy event serves as an opportunity to highlight the tragic and profound impact of drowning on families and communities and offer life-saving solutions to prevent it. An estimated 236,000 people drown every year, and drowning is among the ten leading causes of death for children aged 5-14 years. More than 90% of drowning deaths occur in rivers, lakes, wells, domestic water storage vessels and swimming pools in low- and middle-income countries, with children and adolescents in rural areas disproportionately affected.

I have gathered information from multiple sources (American Red Cross, Safe Kids Worldwide, National Drowning Prevention Alliance, CDC, as well as private foundations dedicated to the cause) and would be happy to present some of those findings to the selectboard at a time that is convenient. Awareness is half the battle with water safety and perhaps we could partner to raise awareness within our community.

As I mentioned, the United States now has a Water Safety Action Plan initiated by WHO that was just launched- and we are being asked as a country to do our part both nationally and locally, as each state and community has its own risk factors and resources as well as some factors that are universal to all communities. The plan includes well researched and proven recommendations to address drowning and save lives.

Please let me know if you'd be interested and I am happy to make a succinct, data based presentation.

best,

Nancy Baker

DROWNING IS THE SINGLE LEADING CAUSE of death for children ages 1–4. It remains a top cause of unintentional injury death for older children, teenagers, and adults. While it could happen to anyone at any age, young children are the most vulnerable due in part to their innocent and curious nature. Drowning happens quickly and quietly, so one layer of safety is not enough, multiple layers are necessary to help reduce the risk.

U.S. NATIONAL
**WATER
SAFETY**
ACTION PLAN

2023-2032



JUNE 2023

FOREWORD FROM THE USNWSAP STEERING COMMITTEE CHAIR

Drowning is a preventable public health issue that, in the United States, has not received attention commensurate with its burden. While thousands of stakeholders across the country are working to address water safety and prevent drownings, in most locations targeted collaboration and coordination of efforts have not been a priority, and the evidence-informed strategies that would reduce the burden have not been equitably implemented. Thus, despite best efforts to date, 11 people on average fatally drown each day in our country, and countless other lives are negatively impacted by the trauma of nonfatal drowning incidents. We say, enough! We say let's come together and stop the emotional and economic burden of these preventable incidents. We want a country where everyone is safe in, on, and around the water.

This Plan lays out how we envision starting to get there. It is our response to the World Health Organization's call for member states to develop national action plans, as well as our acknowledgement of the need for more coordinated action at the national, state, county, and community levels across this country of diverse waterscapes. We developed the Plan with a focus on what we know works: increasing the availability and use of data to inform prevention and moving research evidence into action. This focus includes education and skills-building to help ensure water safety and build water competency and swimming ability; the use of life jackets and other flotation devices to prevent drowning in the event of an unanticipated exposure to water; the continuum of attention to those in and around water in various settings by caregivers through to lifeguards; skilled water rescue and cardiopulmonary resuscitation (CPR) by lifeguards, Emergency Management Services (EMS) personnel, and even bystanders in the event of a drowning incident; and efforts to reduce unsupervised access to the water by those, such as toddlers, who cannot appreciate the risks.

As we started the development process, we acknowledged that we must ensure that existing systems protect everyone. Regardless of where an individual lives, their socioeconomic status, their race or ethnicity, abilities, age, or gender, water is all around us. Therefore, the Plan includes specific attention to inequities and includes recommendations to address the needs of groups that have been marginalized and underserved by current preventive actions.

Our call to action is a call for collaboration and coordinated action to address a leading cause of injury death in the United States and the leading cause of death for the youngest and most vulnerable among us. We recognize that drowning prevention efforts must start at the community level, which is where drownings happen and where many evidence-informed preventive efforts need to be implemented. However, we also recognize the need for action at the county, state, and national levels to support those community efforts. Thus, local context is key, and no single sector, agency, or organization can answer this call alone. This Plan and the forthcoming resources to support action are informed by hundreds of dedicated individuals representing governments, nonprofits, academics, and industry as well as families who lost someone to drowning. We thank all of them and the organizations and individuals who funded the development effort, including the National Center for Injury Prevention and Control at the Centers for Disease Control and Prevention.

We encourage you to come together to change things—to transform this country into a nation where water safety is a natural part of everyday life and everyone can enjoy the benefits of water, safely.

FOREWORD FROM WATER SAFETY USA

Water Safety USA is committed to equipping everyone in the United States with the incentive, knowledge, skill, behaviors, and resources to safely enjoy activities in, on, and around the water. The U.S. National Water Safety Action Plan represents a major step forward in achieving this goal.

Water Safety USA was formed in 2014 to promote collaboration among national organizations working to reduce drowning and create consistent language around drowning prevention messaging. It is a roundtable of longstanding national nonprofit and government agencies with a strong record of providing drowning prevention and water safety programs, including public education.

Work on drowning prevention in the United States runs parallel to global efforts as drowning is increasingly recognized as an urgent global health issue. In 2014, in its first global report on drowning, the World Health Organization noted a lack of coordination within countries to address the issue as a leading cause of death.¹ In 2017, in its Drowning Prevention: Implementation Guide,² the World Health Organization recommended that countries develop national drowning prevention plans. Water Safety USA answered that call by creating a Steering Committee with both internal and external members to develop the first U.S. National Water Safety Action Plan.

Water Safety USA supports the vision of the Plan and encourages advocates, communities, counties, and states to translate the recommendations into meaningful outcomes. The national organizations that comprise Water Safety USA will continue to work in concert and individually to meet the Plan's objectives.

U.S. NATIONAL WATER SAFETY ACTION PLAN

VISION

A United States where everyone is safe in, on, and around water.

MISSION

Prevent drowning in the United States through evidence-informed action. Transform the country into a nation where water safety is a natural part of everyday life and people enjoy the benefits of water, safely.

Drowning Prevention



CDC
Centers for Disease Control

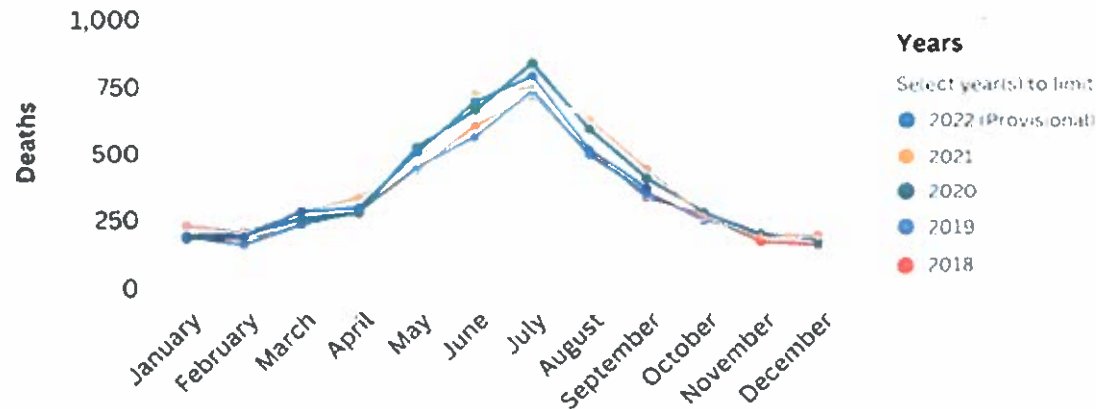
Drowning Prevention Home

Drowning Data

Stay up to date with the most recent fatal drowning data

Select Injury Type

Unintentional Drowning (includes water transport)



More children ages 1-4 die from drowning than any other cause of death and it's the second leading cause of unintentional injury death for children ages 5-14. This chart shows the number of drowning deaths by month and year, including the most recent provisional data available. You can access the full interactive chart by clicking on the image or the button below.

Every year in the United States there are over 4,000* fatal unintentional drownings, including boating-related drowning.¹

Drowning death rates vary from state to state. The annual age-adjusted drowning death rate in the United States during 2018-2021 was 1.31 deaths per 100,000 people (including boating-related drowning deaths). The map below shows annual age-adjusted unintentional drowning death rates during 2018-2021.

Learn more about drowning deaths in your state.

Alabama	1.57
Alaska	4.4
Arizona	1.42
Arkansas	1.88
California	1.11
Colorado	1.35
Connecticut	0.78
Delaware	0.83
District Of Columbia	Unreliable
Florida	2.07
Georgia	1.33
Hawaii	3.34
Idaho	1.71
Illinois	1.06
Indiana	1.25
Iowa	1.08
Kansas	1.11
Kentucky	1.54
Louisiana	2.31
Maine	1.45
Maryland	1.01
Massachusetts	0.83
Michigan	1.22
Minnesota	1.12

● Mississippi	1.85
● Missouri	1.42
● Montana	2.32
● Nebraska	0.9
● Nevada	1.45
● New Hampshire	1.32
● New Jersey	0.77
● New Mexico	1.62
● New York	0.74
● North Carolina	1.2
● North Dakota	1.17
● Ohio	1.14
● Oklahoma	1.75
● Oregon	1.66
● Pennsylvania	0.81
● Rhode Island	1.08
● South Carolina	1.59
● South Dakota	1.55
● Tennessee	1.4
● Texas	1.44
● Utah	1.33
● Vermont	1.3
● Virginia	1.03
● Washington	1.5
● West Virginia	1.36
● Wisconsin	1.2

Data source: Centers for Disease Control and Prevention, National Center for Health Statistics. Wide-ranging Online Data for Epidemiologic Research (WONDER) [Online]. Available at <https://wonder.cdc.gov>. Accessed 31 May 2023.

*An average of 4,083 unintentional drowning deaths occurred each year from 2012–2021.¹

Note: For the District of Columbia, the number of drowning deaths in 2018-2021 is too small to calculate a reliable drowning death rate.

Reference

1. Centers for Disease Control and Prevention, National Center for Injury Prevention and Control. Web-based Injury Statistics Query and Reporting System (WISQARS) [Online]. Available at <https://www.cdc.gov/injury/wisqars>.

Last Reviewed: June 1, 2023

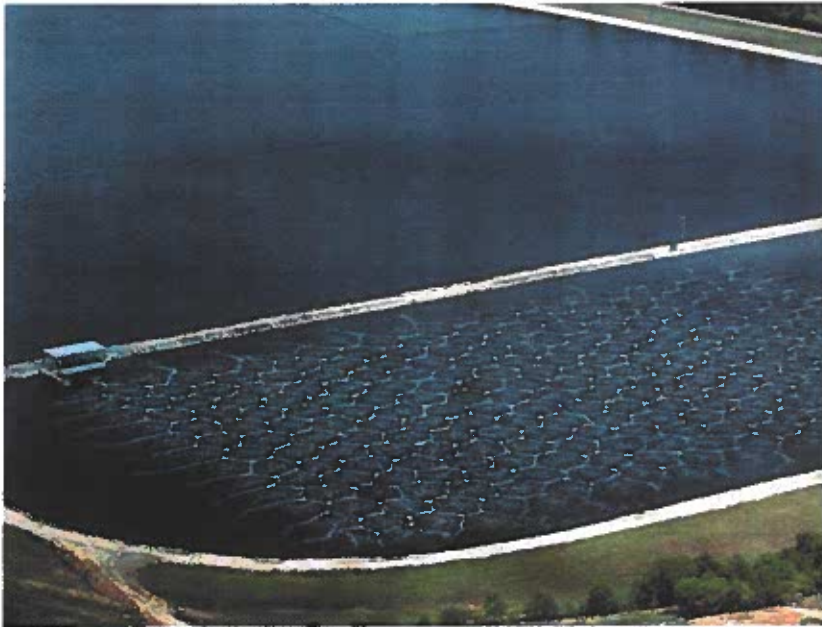
MEMO

To: Select Board

CC: Town Manager

The Public Works Director, Brandon Allen, is requesting permission to put the 2002 7500 GMC plow truck out for bid. Requesting a minimum bid of \$10,000.

The Town of Thomaston is accepting bids on a 2002 8500 GMC seven-yard dump truck. The truck is equipped with a TENCO highway plow, wing, and a 7yd stainless steel Swenson sander. The truck has a 3126 turbo Caterpillar motor along with an automatic Allison transmission with 49,920 miles and 5,578 hours. Routine maintenance performed, all maintenance records provided and the truck is currently inspected. The truck is sold where is as is. You can mail or drop off sealed bids to 13 Valley Street, Thomaston Me. 04861. Attention Public Works. There is a minimum reserve of \$10,000 and the town has the right to accept or refuse any bids. If you have any questions or would like to view the truck please contact Public Works Director, Brandon Allen at 207) 691-1316.



**Your Lagoon: Our Passion.
Our Focus. Our Guarantee.**

Lagoons are the least expensive, lowest maintenance method of wastewater treatment. Perfecting lagoons is our singular focus. We develop unique technologies and processes that cost-effectively help your lagoon Do It Better. You can upgrade a lagoon to meet or exceed any discharge requirement and ultimately produce clean water for your environment at a fraction of the cost of a mechanical plant.

The best solution is one tailored to work with your existing infrastructure. Our proven process evaluates the entire lagoon system using our proprietary treatment models to determine the best, most cost-effective solution for your treatment goals. We call it our Lagoons Do It Better Process and we believe in it so much that we guarantee that your system will do what we say it will do.

Ares

NitrOx

NitrOxD

PhosBox

LRAS



1010 Lake Street
Oak Park IL 60301
312.428.4634
lagoons.com
800.654.9307



LAGOONS
Do it better.

ARES AERATION

Mixing.
Aerating.
Lagoons.



Ares Aeration for Lagoons

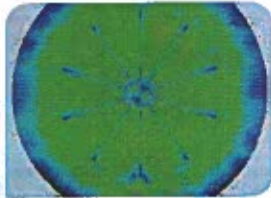
More efficiency. More mixing. More portability.

Triplepoint's Ares Lagoon Aerator combines industry-leading aeration efficiency with unmatched mixing capability in one portable unit. Independent testing conducted under ASCE Oxygen Transfer Efficiency conditions demonstrates SOTE of up to 2.4 percent per foot of submergence or 4-7 lb/O₂ per horsepower hour. This translates to energy savings of up to 60 percent over standard lagoon aeration equipment.

Moreover, Computational Fluid Dynamics (CFD) Modeling demonstrates pumpage of 7,800 gallons per minute, leading to better treatment and lower sludge levels on the bottom of your lagoon. Ares' innovative high negative buoyancy ballast is 30 percent lighter out of the water to make installation and maintenance easier.



High horizontal velocity of water aids in sludge reduction



Total mixing diameter of up to 125 ft

Draft Tube Mixing

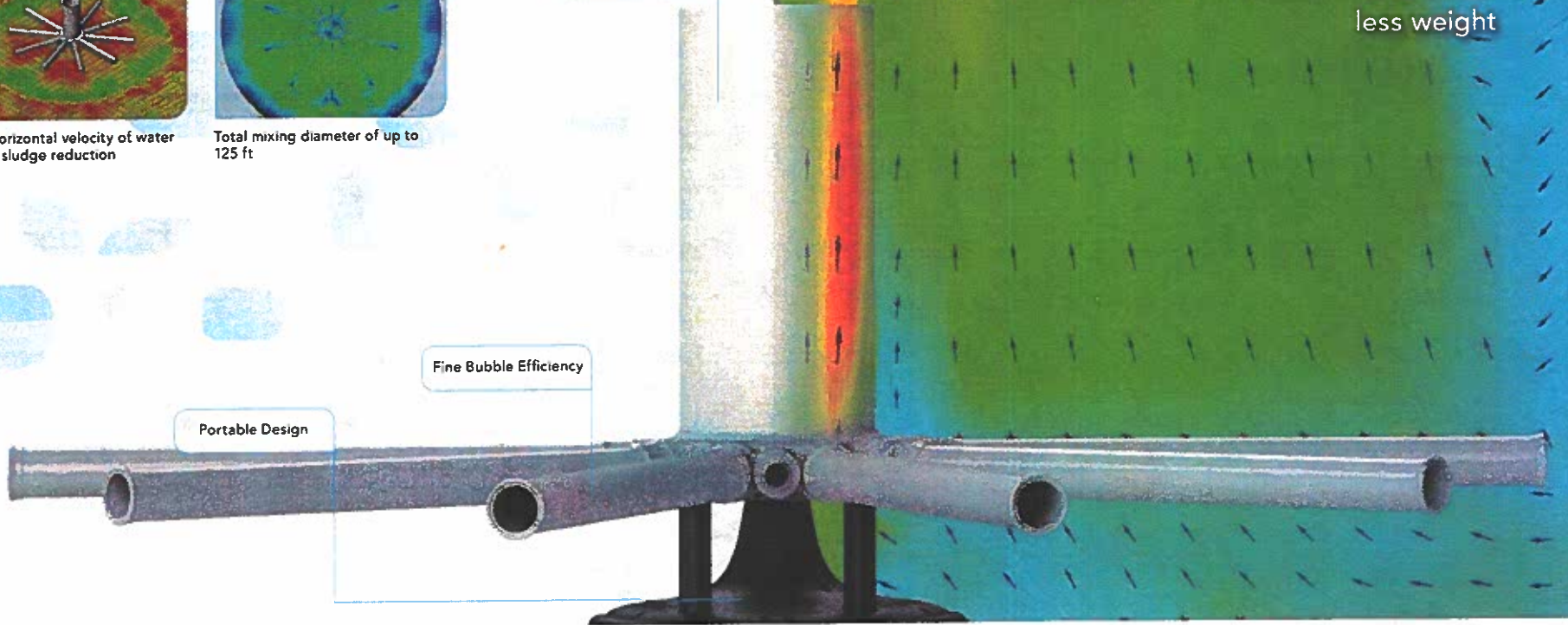
Fine Bubble Efficiency

Portable Design

Up to
2.4%/ft
SOTE

Up to
7,800 gpm
pumpage

Up to
30%
less weight

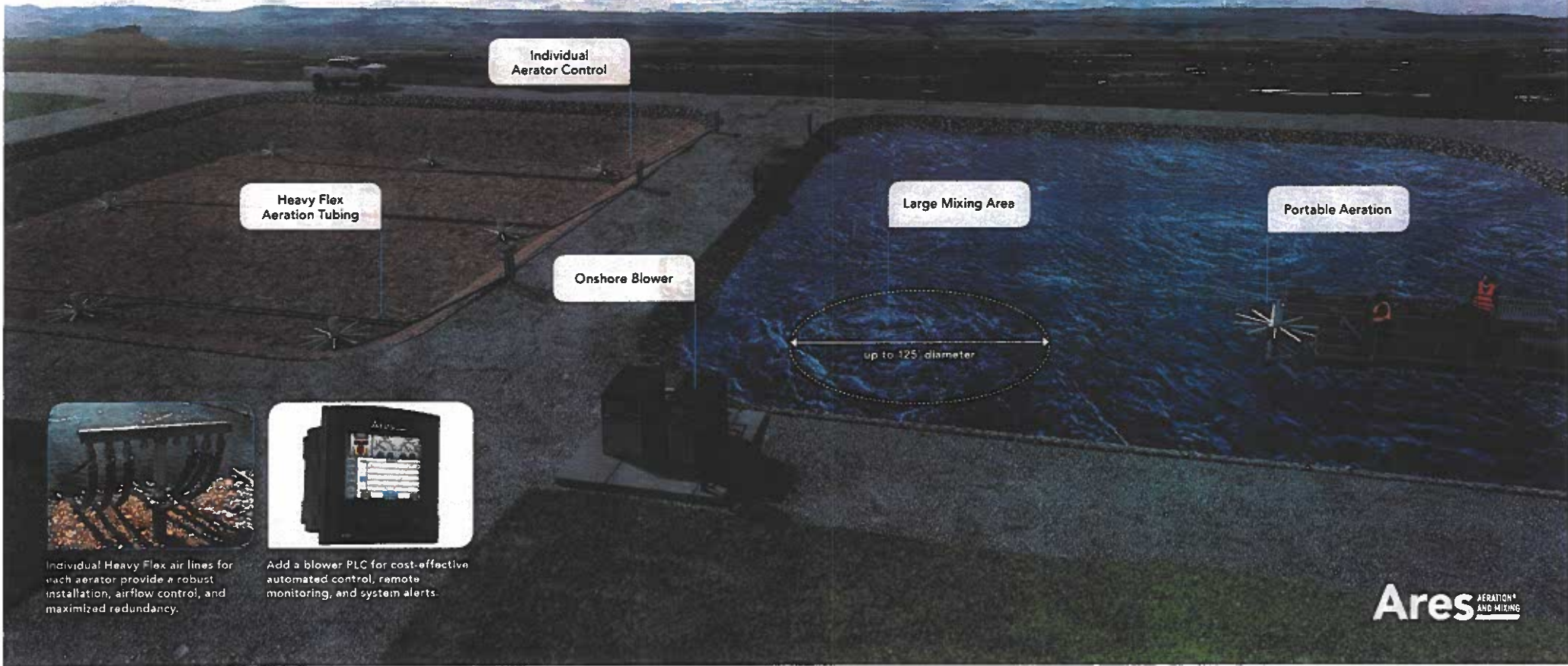


Lagoon Aeration, Optimized.

Fast installation. Easy maintenance. Reliable operation.

Ares Aerators™ are easy to install. Each self-weighted unit is connected to an onshore blower via flexible weighted tubing and lowered into the water. Maintenance is just as easy and can be performed from the surface without system downtime.

With its rugged construction, anti-fouling diffusers, and no submerged moving parts, Ares ensures reliable, worry-free performance.



Individual Aerator Control

Heavy Flex Aeration Tubing

Onshore Blower

Large Mixing Area

Portable Aeration

up to 125' diameter



Individual Heavy Flex air lines for each aerator provide a robust installation, airflow control, and maximized redundancy.



Add a blower PLC for cost-effective automated control, remote monitoring, and system alerts.

Aeration Designed for You

Precision built. User friendly. Tailored for you.

Ares Aeration® is designed with the user in mind! The rugged, precision molded hub is factory fused so it won't crack or leak, ensuring the fine-bubble diffusers lock in and seal tight every time. Our innovative Diffuser Quick Connect™ assembly allows the diffusers to be mounted to the hub just before installation, so units are easier to store, handle, and move.

CFD optimized static tube

138 lb total weight

With multiple available membrane options, including EPDM, silicone, polyurethane, and custom formulations, you can specify the right material for your application.

4X stronger molded hub

5 second Quick Connect™

2X lifespan customized membranes



Patent-pending Quick Connect assembly is fast and guaranteed to seal



Diffuser membranes are customized to perform in your application

Ares AERATION® AND MIXING



Ares Aeration® Budgetary Quote

Date: 06-22-2023

Project Name: Thomaston, ME

Project Number:

QUOTE TO:

John Hart
Russell Resources, Inc.
Phone Number: (207) 747-8597
Email: jhart@r-r-inc.com

PREPARED BY:

Justin Bell
Triplepoint Environmental LLC
Phone Number: (910) 340-7005
Email: Justin@lagoons.com

LAGOON AERATION EQUIPMENT

Lagoon Aeration Equipment

- ❖ Designed to supply 520.0-lb of Oxygen per Day.
- ❖ Capable of supplying air at 207.89 SCFM at 8.32 PSI.
- ❖ **Total Cost: \$34,810.00**

Standard Package	Quantity	Unit
750T Aerator	4	ea
1.5" Barbed Fittings: Stainless Steel	4	ea
1.5" Weighted Flexible Tubing	100	ft
1.5" Full Port Ball Valve & Fittings	4	ea
Orifice Plate: Air Balancing	4	ea
Laterals	1	ls

NOT Included: Optional Items

- Triplepoint Installation Supervision.....\$2,500/day. *
- Blower Startup & Training.....\$2,000.
- Complete Amphibious Aeration Installation Allowance.....To Be Determined.
- Shipping to Site.....To Be Determined.

*Minimum (2) days.

NOTE: Due to supply-chain disruptions, pricing and lead-times are highly variable and subject to change. Triplepoint cannot guarantee pricing or delivery until a PO is issued.

TERMS & CONDITIONS

Scope of Supply

Triplepoint Environmental will supply all process expertise and equipment as part of this quote. The customer is responsible for the costs associated with the installation and infrastructure needed, including the concrete tanks, pumps (if required), operations building (as needed), and any influent/ effluent/connecting piping that may be necessary.

Payment Terms

The quote in this proposal remains valid for a period of 15 days. Fifty percent (50%) is due upon contract acceptance, forty percent (40%) is due upon offer to ship, and the final ten percent (10%) is due upon startup by Triplepoint's personnel. Any invoices past due 30 days will be charged a 1.5%/mo. late fee.

Material Cost Escalation

If at any time the cost of materials quoted here significantly increases, through no fault of Triplepoint, the price shall be equitably adjusted by an amount reasonably necessary to cover any such increase in the costs of materials. As used herein, a significant cost increase shall mean any increase in cost of materials exceeding 5% experienced by Triplepoint either before or after a PO is issued. Such increase in material costs may be documented by quotes, invoices, or receipts. Where the delivery of materials is delayed, through no fault of the contractor, as a result of the shortage or unavailability of the materials, contractor shall not be liable for any additional costs or damages associated with such delay(s).

Currency & Taxes

Unless otherwise noted, all quotes are in United States dollars. This price does not include local taxes and/or duty fees/taxes. Sales tax exception certificate must be submitted when applicable. All non-exempt taxes will be self-assessed and payable by the customer to the local tax authority.

Design Limitations

The preliminary design(s) presented in this document were calculated with information provided at the time of proposal request. The design is only as good as the information provided. If incorrect or incomplete data was provided, assumptions have been made in order to develop the finished design. Prior to product installation, design properties and considerations must be reviewed and validated by the purchasing parties.

Delivery

Equipment will be delivered within a period of ten (10) to twenty-four (24) weeks. Lead-time begins once items have been approved by owner or engineer of record. Unless otherwise specified, all packing and shipping costs are FOB ORIGINATION.

Storage Fees

Once equipment is ready to ship, the purchaser will be notified. If the purchaser cannot accept shipments, Triplepoint may offer to store shipments at a fee per pallet per month to cover all costs of storage. Product must be paid for in full and monthly invoicing will begin at the date of contractor notification of shipment availability. If the purchaser requires a COI and pictures of equipment in storage, Triplepoint can provide.

Installation Supervision

If included, a Triplepoint certified project manager will provide supervision of installation, inspection, testing, training and startup for a minimum of two (2) days during installation.

Force Majeure

Neither party will be liable for any default or delay in performing an obligation under this Agreement when caused by strike, riot, war, terrorism, Act of God, generalized lack of availability of raw materials or energy, or other similar circumstances beyond our control.

Limits of Liability

Triplepoint Environmental shall not be liable for any loss of profits, business, goodwill, interruption of business, nor for incidental or consequential merchantability or fitness of purpose damages related to this quote.

Ares Aeration Process Guarantee

Triplepoint Environmental guarantees your aeration process for a period of one (1) year from the date of substantial project completion for municipal applications. The guarantee assumes site conditions match design conditions and is voided in the event of excessive existing sludge and/or ragging which inhibit proper operation.

Recommended Influent Screening

Due to the presence of sanitary wipes and/or other debris in influent collection systems, influent screening is highly recommended. Triplepoint has consistently found that aeration systems of all types collect rags, which ultimately prevent proper operation. Screening down to 1/4" min. is recommended.

Confidentiality Notice

The NitrOx and Ares Aeration processes are the subject of one or more confidential patents or patent applications filed in the United States Patent Office and may be the subject of one or more confidential foreign patent applications. The customer and any other related parties contracted recognize the importance of maintaining the continued confidentiality of the design of the NitrOx and Ares Aeration processes. The customer and any other parties contracted all agree that they shall not sell, transfer, or disclose any such confidential information relating to the design of the NitrOx and Ares Aeration processes to any other person, organization, or corporation without the express written authorization of Triplepoint Environmental LLC and pursuant to an enforceable agreement of confidentiality, except as required by law or as necessary in connection with the use, operation, maintenance, repair, or replacement of the system. Additionally, the customer and any other parties contracted all agree to preserve the confidentiality of this proposal and all materials attached and not to distribute or copy such materials for any other parties not previously authorized by Triplepoint.

Warranty

Triplepoint Environmental warrants your NitrOx® and Ares Aeration® products to be free from defects in material and workmanship for a period of five (5) years from the date of substantial project completion for municipal applications and a period of two (2) years from the date of substantial project completion for industrial applications. If a defect is discovered in any of the constituent components covered by this warranty, Triplepoint will repair at our option using new or refurbished components for equal or improved quality. If a suitable repair is not possible, the product will be replaced. All defective parts, assemblies, and products become the property of Triplepoint Environmental. Any soft costs incurred during a warranty claim, including costs associated with removing, shipping and re-installing a warranted component, shall be the responsibility of the customer. Warranty is voided in the event issues are caused due to excessive existing sludge and/or ragging which inhibit proper operation.

BABAA Compliance

We are proud to comply with the Build America, Buy America (BABA) Act, P.L. 117-58, §§ 70911–70917. Triplepoint's Ares Aerators® are assembled in our Centennial, Colorado, factory from components manufactured within the United States by Triplepoint or sourced from American suppliers. This qualifies our products as produced in the United States as defined in the Act. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.



Ares Aeration® Basis of Design

Date: 06-22-2023

Project Name: Thomaston, ME – Single Lateral Replacement

Project Number:

The Aeration Process

Biological Oxygen (BOD) Calculations

Removal of BOD (and CBOD) takes place naturally in an aerated lagoon. The Characteristic Equation for treatment efficiency of 5-Day Biological Oxygen Demand is given in Equations 1 through 3, at the bottom of this report. These calculations are used to size the lagoons. They are independent of the aeration calculations and assume that sufficient dissolved oxygen levels are maintained in the water. The equation is dependent on time and temperature. For lagoons operated in series, the equation is applied separately to each cell and the results are combined.

Aeration Requirement Calculations

Aeration calculations are more complicated than biological calculations as they depend on several factors. These include:

- ❖ Site conditions, such as treatment depth, elevation, and temperature.
- ❖ Design parameters, such as minimum dissolved oxygen (DO) level and oxygen supply rate.
- ❖ Actual Oxygen Requirement (AOR), which is based on the nutrient loading rates (these can include BOD/CBOD and TKN/NH₃-N and are based on the product of nutrient concentrations and the wastewater flowrate).
- ❖ Type of aerator.
- ❖ Oxygen transfer efficiency (OTE) of the aerator, which should be measured by an independent lab.
- ❖ Field condition adjustments (see Equation 2, below).
- ❖ Mixing requirements, such as complete or partial mix. The former is generally only required for activated sludge basins (ASB) or other high strength processes with short detention times.

Aerated Lagoons—Long Treatment Times

Aerated lagoons are typified by their comparatively large size and long treatment times (usually greater than 10 days). Influent concentrations are low to moderate (usually less than 300 mg/L of BOD). The bulk of the treatment takes place aerobically with additional anaerobic respiration taking place on the lagoon floor. Aerated lagoons do not generally have a mixed liquor suspended solids (MLSS) or return activated sludge (RAS) component. Partial mixing is required to prevent stratification and eliminate dead zones; however, complete mix is not necessary.

Aerated lagoons are typically designed to operate at a minimum DO level of 2 mg/L. Oxygen is usually supplied at a rate of 1.5 times the BOD demand. If nitrification/denitrification takes place, the oxygen supply rate is designed for 4.6 times the nitrogenous oxygen demand (NBOD).

Activated Sludge Basins (ASB)

Activated sludge basins (ASB) and other related wastewater tanks and lagoons are characterized by short treatment times (usually from 1 to 5 days), high wastewater strengths, and an active biomass that must be maintained in suspension to prevent rapid sludge accumulation. A high strength (greater than 2,000 mg/L) return activated sludge (RAS) component is usually fed back into the basin from a downstream clarifier. Biological nutrient removal is much faster in these basins.

ASBs are typically designed to operate at a minimum DO level of 1 to 2 mg/L. Oxygen is supplied at a rate of 1.0 to 1.5 times the BOD demand. If nitrification/denitrification takes place, the oxygen supply rate is designed for 4.0 to 4.6 times the nitrogenous oxygen demand (NBOD). An aeration system is based on both oxygenation requirements and complete mix requirements, whichever is greater.

TRIPLEPOINT ENVIRONMENTAL

Detailed Design Calculations: Aerated Lagoons

SUMMARY - General Design Parameters			
v4.4 B	Design Scenario Name		Design
1	Influent Flowrate	MGD	
2	Influent Concentration	mg/L	
3	Effluent Conc. (Summer)	mg/L	
4	Effluent Conc. (Winter)	mg/L	
5	Actual Oxygen Supplied	lb/day	520.0
6	Air included for nitrification?		No
7	Number of Aerators		4
8	Estimated Tubing Length	ft	100
9	Standard Airflow	SCFM	207.89
10	Inlet Airflow	ICFM	237.00
11	Design Pressure (w/cushion)	psig	8.32
12	Projected Brake Hp	bhp	10.55
13	Estimated Design Hp	hp	15.0

$$1. \quad FTE = \alpha (SOTE) \theta^{(T-20)} (\beta C^*_{\infty T} - DO) \div C^*_{\infty 20} \quad \text{field transfer efficiency}$$

Where,

- α contaminant factor (contaminants, depth, bubble size) (range: 0.40–0.70)
- β TDS factor (total dissolved solids) (range: 0.90–1.00)
- $\theta = 1.024$ temperature factor
- DO target dissolved oxygen level (mg/L)
- $C^*_{\infty T}$ saturation oxygen concentration at site—adjusted for water depth
- $C^*_{\infty 20}$ sat. oxygen concentration at STP conditions—adjusted for water depth
- T water temperature (Celsius)

$$2. \quad \text{Airflow} = \text{AOR} / (25.056 * FTE)$$

$$3. \quad E = 2.3 * k * t / (1 + 2.3 * k * t) \quad \text{biological treatment efficiency}$$

Where,

- k = varies kinetic coefficient (related to temperature) (range: 0.06 to 0.12)
- t = time treatment time in days

SUMMARY - Aeration Calculations

Item	Description	Units	Design
1	Site Elevation	ft	118
2	O ₂ Loading Factor (BOD ₅)	O ₂ /BOD	1.5
3	Alpha-value, α		0.60
4	Beta-value, β		0.95
5	Theta-value, θ		1.02
Cell 1			
6	Lagoon Side Water Depth	ft	15.00
7	Air Release Depth	ft	14.25
8	AOR - Total	lb/day	520
9	SOTE/ft	%/ft	1.69%
10	SOTE	%	24.10%
11	Design DO Concentration	mg/L	2.0
12	FTE		9.98%
13	Air requirement	scfm	208
14	Airflow per aeration unit	scfm	52.0
15	Aerator Type		750T
16	Number of aeration units	units	4
17	Water Pressure	psig	6.17
18	Aerator Pressure Loss	psig	0.60
19	Header/Feeder P Loss	psig	0.55
20	Total Operating Pressure	psig	7.32
21	Design Motor Pressure	psig	8.32

**Thomaston Board & Committee Renewals, New Applicants & Vacancies List
August 14, 2023**

Board/Committee	Seats:	Applicants	New Term Expiring	Application Returned
Academy Board of Trustees:	4 Incumbents:	Kathy Derene	2026	✓
		Janet Dwelley	2026	✓
		Melissa Harjula	2026	✓
		Patti Spaulding	2026	✓
	1 Vacancy		2025	
Library Board of Trustees:	2 Incumbents	Greg Hamlin	2026	✓
		Marie Finnegan	2026	✓
	1 Vacancy		2025	
Watts Block Trustee:	3 Incumbent	James Cuthbertson	2026	✓
		Chris Hirsh	2026	✓
		Charlie Grover	2026	✓
Board of Appeals:	2 Incumbents	Charlie Grover	2026	✓
		Kathy Derene	2026	✓
	1 st Alternate Vacancy		2025	
	2 nd Alternate Vacancy		2026	
Budget Committee:	3 Incumbents	Susan Devlin	2026	✓
		Kim Matthews	2026	✓
		Kathy Derene	2026	✓
	1 Vacancy		2024	
	1 Vacancy		2024	
	1 Vacancy		2024	

**Thomaston Board & Committee Renewals, New Applicants & Vacancies List
August 14, 2023**

Board/Committee	Seats:	Applicants	New Term Expiring	Application Returned
Conservation Commission:	3 Incumbents	Sandra Moore (Not Renewing)	2026	(VACANCY)
		Kathleen Norton	2026	✓
		Chalen Mitchell	2026	✓
Economic Dev. Committee	3 Incumbents	Jonathan Eaton	2026	✓
		Diane Giese	2026	✓
		Patricia Hubbard	2026	✓
Georges River Shellfish Committee:	1 Incumbent	Jason Colby (No Response)	2026	(VACANCY)
Planning Board:	2 Incumbents	Kim Matthews	2026	✓
		Virginia Blanchard	2026	✓
	Vacancy, 2nd Alternate		2024	
Recreation Committee:	3 Incumbents	Geneva Chamberlin ~ (Not renewing)	2026	(VACANCY)
		Jamie Edwards	2026	✓
		Kathleen Hennessey Arey	2026	✓
	Vacancy, 2nd Alternate		2025	
Harbor Committee:	4 Incumbents:	Robert Armstrong	2026	✓
		Joseph McGeady	2026	✓
		Patti Spaulding	2026	✓
		Garrett Adams (Alternate)	2026	✓
Comprehensive Plan (Ad-Hoc)	9 Vacancies		<i>No Terms</i>	

ANNUAL APPOINTMENTS

2023/2024

ANNUAL APPOINTMENTS BY THE MUNICIPAL OFFICERS & TOWN MANAGER:

(Note: Pursuant to 30-A M.R.S. §2601 and §2602, municipal officers shall appoint municipal officials and employees required by general law, or ordinance. The Select Board must sign the appointments and the Town Clerk must swear-in all appointees.)

Building Official	Rene Dorr
Cemetery Sexton	Peter Lammert
Assistant Cemetery Sexton	Ronald Gamage
Code Enforcement Officer	Rene Dorr
Alt. Code Enforcement Officer	Scott Bickford
Local Plumbing Inspector	Rene Dorr
Interim Plumbing Inspector	William Wasson
Alt. Local Plumbing Inspector	Scott Bickford
E911 Addressing Officer	Lindsey Junkins
Fire Inspector	Mikial Mazzeo
General Assistance Administrator	Jodell Benson
Alt. General Assistance Admin.	Kara George
Harbor Master	Christopher Hansen
Head Librarian	Caroline Ward-Nesbit (Recommended by Board of Trustees)
Assistant Head Librarian	Melissa Harjula (Recommended by Head Librarian)
Local Health Officer	Alan Leo
Public Access Officer	Melissa Stevens
Registrar of Voters	Melissa Stevens
Public Works Director	Brandon Allen
Recreation Director	Jared Porter
Road Commissioner	Brandon Allen
Tax Collector	Donna Culbertson
Town Clerk	Melissa Stevens

Treasurer	Jodell Benson
Tree Warden	Peter Lammert
Animal Control Officer	Rene Dorr
Interim EMS Chief	Anthony Leo
Deputy EMS Chief	Carrie Adams
EMS Captain	Joseph O'Hare
Environmental Dept. Super.	Edgar Harris
Fire Chief	Mikial Mazzeo
Forest Fire Warden	Mikial Mazzeo
Assistant Fire Chiefs	Robert Coombs & Anthony Leo
Deputy Fire Chief	Jamie Leo
Police Chief	Timothy Hoppe
Police Sergeant	Christopher Hansen
Patrol Officers	Matthew Cremonni, Jarrod Leonardi, John Palmer, Daniel Perez, Kenneth Smith, Mark Tibbetts
Reserve Officers	Thomas Eager
Project Planner	John Fancy

Kara George

From: Kara George
Sent: Monday, August 7, 2023 4:27 PM
To: Brandon Allen; Holly Merrow
Cc: Joanne Richards; Bill Hahn (bill@tidalworksthomaston.com); Chris Rector (crector@thomastonmaine.gov); Diane Giese (dgiese04861@thomastonmaine.gov); peterrlammert@gmail.com; Sandy Moore (smoore@thomastonmaine.gov)
Subject: RE: Speed Humps for Roxbury St.

Hi Holly,

I have copied the Select Board and the Planning Board Chair on your email request. I am working on the agenda for next Monday's Select Board meeting and will add this item.

Best,

Kara George
Town Manager
Town of Thomaston
13 Valley St.
Thomaston, ME 04861
Ph. (207) 354-6107
Fax (207) 354-2132

From: Brandon Allen <ballen@thomastonmaine.gov>
Sent: Wednesday, August 2, 2023 10:19 AM
To: Holly Merrow <hollyamerrow@gmail.com>
Cc: Kara George <kgeorge@thomastonmaine.gov>; Kara George <admin@thomastonmaine.gov>
Subject: RE: Speed Humps for Roxbury St.

Good morning. I was out of the office for a few days and just got back getting caught up on things. I believe Kara is on vacation this week, so that explains why no one has responded sooner. I believe the proper procedure for getting an item on the agenda for a select board meeting is to get it writing to the town office.

Thank you and Have a Great Day!

Brandon Allen
**Public Works Director/
Road Commissioner**
Town of Thomaston
68 Anna Belle Ln. 04861
Thomaston Maine
Office 207)354-2478 / Cell 691-1316
Fax 207)354-2132
ballen@thomastonmaine.gov

From: Holly Merrow <hollyamerrow@gmail.com>
Sent: Monday, July 31, 2023 10:09 AM

To: Brandon Allen <ballen@thomastonmaine.gov>

Subject: Re: Speed Humps for Roxbury St.

I would really like a response to this email. How do I officially get this request on the select board or planning board agenda? Do I need a petition ? How do I get one if so? Please respond and let me know. Thank you.

On Fri, Jul 28, 2023 at 8:06 AM Holly Merrow <hollyamerrow@gmail.com> wrote:

Dear Kara and Brandon,

I am writing to request consideration to install speed humps on Roxbury st. 500 feet apart min. Of 3 inches tall and the length of the street width with adequate signage to warn drivers, emergency vehicles and snow plow drivers. This could be done before the planned paving to make them part of the street.

We are having a lot of problems on this narrow st. (As we are in many other streets) With Speeding and ignoring stop signs and we do not have adequate police presence to solve this problem. We have many people who use this street to walk, jog and bike as well as many children who play and ride bikes at the apartments in or near the street. People are using this street to cut through from rte 1 as they do for many other side streets like this. They are speeding and not able to really pull over if someone is walking up the street due to its width. Someone is going to get hurt if we don't do something soon. Please see below some info I found about adding speed humps on local town streets.

Please advise the process to bring this before the select board and or the planning board. Please forward this email to the planning board for review.

Thank you,
Holly Merrow
36 Roxbury
207-838-0655

DESCRIPTION

A speed hump is an area of raised pavement 3 inches high, and either 12 feet or 22 feet long in the direction of travel.

On secondary residential streets (unless a full-time transit route), a 12-foot "standard" hump is used. Standard speed humps can be comfortably traversed at 15-20 MPH.

On primary residential streets and on any eligible street that is a full-time transit route, a 22-foot "flat top" speed hump is used. Flat top speed humps can be comfortably traversed at 20-25 MPH.

PURPOSE

Speed humps are intended to reduce excessive vehicle speeds.

EFFECTIVENESS

Speeds decrease at the humps and between properly spaced successive humps. Speeds of both higher and average speed motorists are reduced. This effect remains relatively constant over time. In the long-term, reduction in speeds generally has a positive effect on pedestrian and traffic safety by reducing the number and severity of accidents.

LOCATION

Speed humps are spaced a minimum of 500 feet apart. Spacing intervals of up to 750 feet can be satisfactory depending on street characteristics. Generally, they are not placed on steep hills, on sharp curves, close to intersections, or in front of driveways. Efforts are made to select speed hump locations that are the least obtrusive to adjacent residents, such as at property lines.

EMERGENCY SERVICES

Like other vehicles, emergency response vehicles must cross a speed hump at reduced speeds. The speed hump design and spacing selected for any street takes into consideration whether it is a regularly used response route. Studies have shown delays of one to nine seconds per standard hump depending on the emergency vehicle type and the desired travel speed.

SNOW PLOWING

The speed humps are designed to allow snow plows to traverse them smoothly with no significant impedance. Signs installed next to each speed hump ensure that adequate warning of its location is maintained during snow events.

PARKING IMPACTS

It is not necessary to prohibit parking at or on speed humps, although residents may not feel comfortable parking on them.

NOISE/VIBRATION

Some noise is generated at the hump itself when traversed by large trucks, buses or vehicles with trailers. However, lower speeds generally result in lower noise levels between humps, so the overall noise effect may be negligible. Increased roadway vibrations near a speed hump are possible.

TRAFFIC VOLUMES

Traffic volumes may decrease slightly after speed humps are installed. This would be a good thing.

Sent from my iPhone

--

Warmest Regards,
Holly Merrow
207-838-0655
hollyamerrow@gmail.com

--

Warmest Regards,
Holly Merrow
207-838-0655
hollyamerrow@gmail.com

July 26, 2023

Chief Tim Hoppe,

It's Official! Please consider this my letter of resignation. My last day of employment with the Thomaston Police Department will be AUGUST 31, 2023.

I appreciate the opportunity and cooperation afforded to me by yourself and Town Manager Kara George. If I were not at the end of my 28 year career in law enforcement and the culture changed that have come with it I would remain a police officer for the Thomaston Police Department.

Sincerely and respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken Smith 7464", is written over a horizontal line.

Kenneth J. Smith

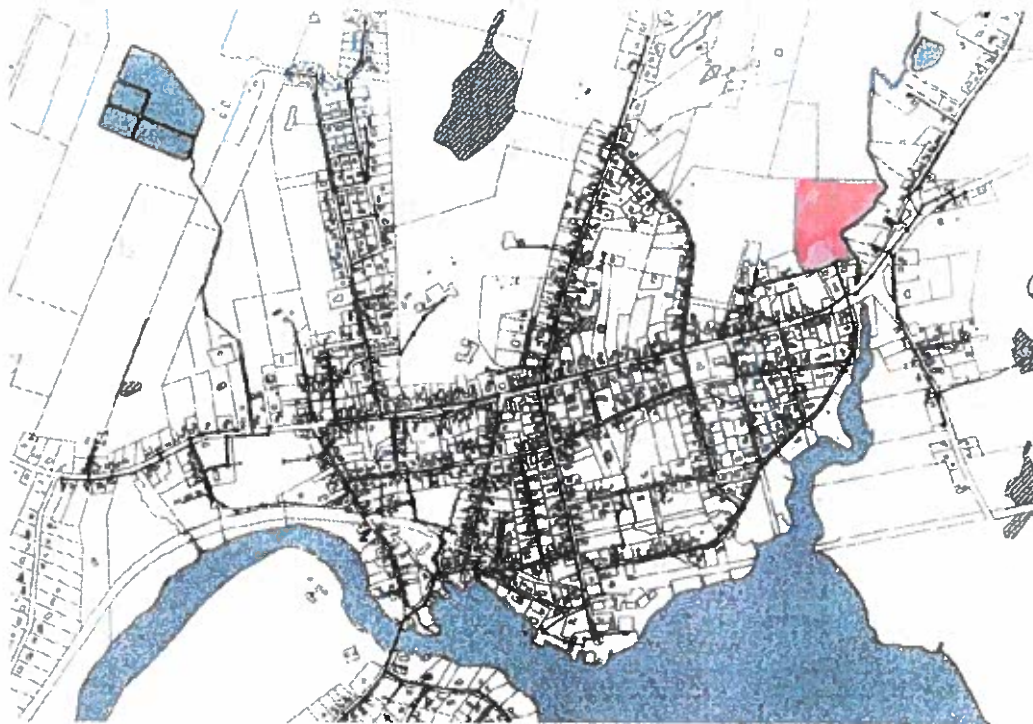
Opportunity for Workforce/Affordable Housing in Thomaston, Maine

August 14, 2023

The Town of Thomaston is seeking proposals for the development of workforce/affordable housing on a parcel of Town owned land located on the northeast edge of the village area.

Background – Thomaston is a small community located in midcoast Maine with the majority of its residents living in the built-up village area. The population, 2,739, declined in the last 25-years and is aging and retiring causing a shortage of working people. Local employers are experiencing difficulty in recruiting new employees when they cannot find affordable/workforce housing within a reasonable distance. There are many large, old homes that could be multi-family, with elderly people, sometimes only one, who would downsize if housing were available.

The Parcel – The Town owns a 15± acre parcel abutting Mill River and north of Main Street as shown in red on the map below. Recognizing the benefits and economy of providing infrastructure and services to the built-up village area made this parcel a first priority for housing. Accessibility and existing utilities that could be extended into the parcel were also a major consideration.



This parcel is on the edge of the village and on the end of Stoney Brook Lane. It is bounded on the west by Town owned land, a portion of which is leased to the dog

park; on the north by undeveloped land owned by Dragon Products Company; and on the east by the Mill River. The parcel is forested and the area by the river is in Resource Protection including a section of flood plain. The south end has a small brook crossing it from east to west and going into the river. The northeast corner has an electric transmission line cutting through it. The east half of the parcel is high, but slopes toward the river it is suitable for between 12 and 18 housing units. The developer may choose to build a mix of both workforce/affordable housing and market value housing, however, the workforce/affordable housing must not be less than 66% of the mix.

Infrastructure – It's possible to extend Stoney Brook Lane directly north through the parcel as it currently goes as far as the south edge. The cost of providing utilities is minimized as the existing sewer line crosses the parcel on the south end, public water is available on both Stoney Brook Lane and Elm Street, (Note: water lines on both streets are old 2" pipes and will likely require replacement with larger lines) and electric power and communications are also available on both Stoney Brook Lane and Elm Street. Both electric and communication lines must be installed underground.

NOTE: The Town intends to make the portion of the parcel usable by the developer for workforce/affordable housing available at no cost, however, the Town does not intend to provide any financial assistance to the developer. Lots for housing units intended to be sold at market value may have a cost the developer will pay to the Town. Final approval of the conveyance of the land to the developer is contingent upon approval by the voters of Thomaston, the Town cannot make any final commitments until voter approval.

PROPOSALS

General Information – The Town of Thomaston is requesting proposals for the development of workforce/affordable housing on a 15± acre parcel owned by the Town.

Three copies of your proposal must be received at the Town Office at 13 Valley Street prior to 4:00 p.m. on **DATE**. Electronic submissions, one copy to John Fancy or Kara George (email below) will be accepted in place of hard copies, but the Town will NOT be responsible for internet issues or delays.

All questions regarding this proposal should be directed to:

John Fancy
Project Planner
13 Valley Street
Thomaston, ME 04861
jfancy@thomastonmaine.gov
354-6107 office
382-8320 cell

or

Kara George
Town Manager
13 Valley Street
Thomaston, ME 04861
kgeorge@thomastonmaine.gov
354-6107office

The Town reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to negotiate with any developer that it may deem to be in the best interest of the Town.

The Town will consider proposals for less than development of the entire parcel provided the design allows for future development of the entire useable portion of the parcel.

Information to be Submitted in the Proposal

1. A written description of the developer's understanding of the project and the overall approach the developer will take.
2. Brief description of the firm and its experience with similar projects.
3. A schedule for completion of the project.
4. Identify any subcontractors that will work on the project and briefly describe their qualifications.
5. What percentage of the housing units will meet the Maine State Housing Authority's test for affordability for what length of time and how this will be ensured. NOTE: The Town may retain some interest in the project until this requirement is satisfactorily met.

Proposal Evaluation

The Town shall evaluate each proposal according to the following criteria:

1. The firms experience with projects of similar size and scope.
2. The overall approach and plan to complete the project in an efficient and effective manner.
3. Number of new living units that meet the Maine State Housing Authority's test for affordability
4. Any special benefits or amenities the developer would contribute to the project.

Services to be Provided – The developer selected will be responsible to present a design for workforce/affordable housing that will utilize the parcel to its best advantage. Specifically to provide a design that has:

1. A street running from Stoney Brook Lane to the north end of the parcel including provision for future extension to the north (the Town already has an easement across this parcel) and future connection to Elm Street. Street to include sidewalk and streetlights. Include provisions for handling stormwater.
2. Layout of lots for housing units on both sides of the street with the lots meeting all requirements of the Thomaston Land Use Ordinances. Coordination of this

with the Thomaston Planning Board required. Housing should be single family and duplex units.

3. Preliminary design of utilities, water, storm drain, sewer, electricity and communications with potential to extend beyond the north boundary of the parcel. The water line on Stoney Brook Lane may have to be replaced with a larger size. The sewer line where it crosses the north end of Stoney Brook Lane is only about 6 feet deep but has a 5.1% slope so connecting downstream may be necessary. Power and communications must be underground.
4. Provision for public access to the area along Mill River, if the Town retains it, including an area for limited public parking, a trail to and along the river and any amenities that might be desirable.
5. The project fits into and improves the existing neighborhood.

Additional services include:

- The selected developer will be responsible for obtaining Planning Board approval.
- The selected developer will be responsible for obtaining any permits required.
- Hold at least one public meeting to explain the project and answer questions.



13 Valley Street,
 Thomaston, ME 04861
 Phone 207-354-6107
 Fax 207-354-2132
www.thomastonmaine.gov

Town of Thomaston Rental Fee Schedule

Thomaston Green Park Space & Gazebo, Main St./Wadsworth St. (Former Maine State Prison Site)

Renter:	Half Day (1-4 hours)	Full Day (Over 4 hours)
Resident (Personal use)	\$25/per hour	\$175/full day
Non-Resident (Personal use)	\$50/per hour	\$350/full day
Non-Profit (501c3)	\$25/per hour	\$175/full day
Business	\$50/per hour	\$350/full day

**Use of Town's parks is at the user's risk. We cannot prevent the public from having access to our parks.*

Academy Building Gym, 60 Main Street

Renter:	Per Hour	Full Day	Cleaning Fee
Business/Individual	\$25/per hour	\$150/full day	\$25.00
Non-Profit (501c3)	No fee	No fee	\$25.00

Municipal Building Lura Libby Room, 13 Valley Street

Renter:	Per Hour	Full Day	Cleaning Fee
Business/Individual	\$25/per hour	\$150/full day	\$25.00
Non-Profit (501c3)	No fee	No fee	\$25.00

**Space is available during regular office hours/Other requests are reviewed on a case-by-case basis.*

Watts Hall, 174 Main Street

Please visit www.wattshallthomaston.com for the current fees and application forms to rent Watts Hall or contact Charlie & Susan Grover at: Phone- 207-542-8449 or Email- wattshallcommunityarts@gmail.com for more information.

Terms of Use

Application & Fees

- Renter must complete an application to be submitted in advance to the Town Manager at kgeorge@thomastonmaine.gov.
- Events at the Thomaston Green requires Select Board approval.
- Rates and conditions may be adjusted on a case-by-case basis.
- All rental fees must be paid in FULL in advance of reservation date.
- There is a non-refundable \$85.00 fee for unreturned/lost building keys.

Prohibited Activities

- Alcohol is prohibited at the Academy Building and Municipal Building.
- If Alcohol is being sold, or otherwise available at the Thomaston Green or Watts Hall, permission must be obtained through application at the Town Clerk's Office, and must be approved by the Select Board. If alcohol is sold, this requires applicable State of Maine Liquor licensing.
- Smoking and firearms are strictly prohibited at all town-owned properties.
- No nails, screws, pin tacks or paint shall be used on the premises of the Academy Building, Municipal Building, Town Gazebo or Watts Hall.

Insurance

- The Select Board may require Tenant Users Liability Insurance Program (TULIP) Insurance when using municipal-owned property.
- Both the certificate of insurance and any additional insured endorsements shall be sent to jbenson@thomastonmaine.gov and must state that the policy is endorsed to name the Town of Thomaston as an additional insured pursuant to the date of the event (and rain date.)

Revocable Permits

- The Town reserves the unconditional right to control or cancel events to protect and/or prohibit damage to public property.
- The Town reserves the unconditional right to deny, revoke, or revise an application.

Assumption of Risk & Liability

- Users of Town owned property agree to accept grounds in an "as is" condition and shall be responsible for all risk and liability in using Town owned properties for the said event. By returning this form, the above parties agree to indemnify, defend, and hold harmless the Town of Thomaston, its employees and agents, from and against all claims arising out of activities during said event.

I have read and understand the Town of Thomaston's Terms of Use. I accept responsibility for compliance with Thomaston's policies and regulations contained within and payment of fees and additional assessment in the event of damages associated with the use of the facilities. Failure to do so may result in refusal of future uses of the facilities.

Date: _____

Signature: _____

Phone: _____

Printed Name: _____

Town of Thomaston Property Use Application

Town Property Site:		
_____ Academy Building Gym	_____ Thomaston Green	_____ Municipal Building Lura Libby Room
Applicant:		
Name:		Email Address:
Street Address:		Home/Work Phone:
City/State/Zip:		Cell Phone:
Event:		
Organization/Group:		
Type of Organization: <input type="checkbox"/> For-Profit <input type="checkbox"/> 501c3 Non-Profit <input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident		
Type of Event:		
Date (s):	Start Time:	End Time:
Expected Number of Attendees:		
Insurance:		
Insurance Company:		
Policy #:		
Limits of Liability:		
Please attach a copy of certificate of insurance naming the Town of Thomaston as an additional insured policy.		
General Service Questions:		
Are you setting up canopies or tents? What is your plan to repair any damage caused by stakes, tie-downs, etc.?		
Are you having the event catered or are you serving alcohol?		
Are you setting up a PA (sound) system? Amplified Music? Band? DJ?		
Will your event require Police, Fire, or EMS assistance? Additional fees may apply. Please describe.		
Town Office Use Only		
Approved _____	Denied _____	Date _____
Cleaning Fee \$ _____	_____ Town Official Signature _____ Title	
Rent Fee \$ _____		
Other Fee \$ _____		
Total Paid \$ _____		