



**SELECT BOARD MEETING  
MONDAY, OCTOBER 2, 2023  
EXECUTIVE SESSION 5 P.M.  
REGULAR MEETING: 6 P.M.**

**IN-PERSON AT 13 VALLEY STREET**

LIVE STREAMING AVAILABLE BY VISITING:

[https://www.townhallstreams.com/towns/thomaston\\_me](https://www.townhallstreams.com/towns/thomaston_me)

PLEASE SUBMIT QUESTIONS/CONCERNS TO THE TOWN MANAGER AT:

[kgeorge@thomastonmaine.gov](mailto:kgeorge@thomastonmaine.gov)

*(Please note: Members of the public are welcome to offer comments up to 3 minutes in duration during Opening and Closing Public Comments listed on the agenda. The intent is to allow a fair and adequate opportunity for the public to be heard and to provide adequate time for the Board to obtain information and opinion on subjects before it, while ensuring that the time allowed for public discussion does not interfere with the fulfillment of the scheduled agenda. Additional information may be provided to the Board in writing, either pre and/or post meeting.)*

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**EXECUTIVE SESSION 5 P.M.**

Pursuant to MRS Title 1, §405 (6E) for consultation with the Town Attorney.

**REGULAR MEETING 6:00 P.M.**

**1. CALL THE MEETING TO ORDER**

**2. PUBLIC HEARINGS:**

Review the renewal application of Dirty Rocks d.b.a. The Block Saloon, for consideration of an on-premises license to sell Malt Liquor, Wine, and Spirits at the property located at 173 Main Street, as required by Section 653 Title 28-A of the Maine Revised Statutes.

**3. OPENING PUBLIC COMMENTS**

**4. APPROVE THE MINUTES OF:**

**5. APPROVE THE WARRANTS**

**6. ADJUSTMENTS TO THE AGENDA**

**7. TOWN MANAGER'S REPORT**

**8. TOWN BOARDS & COMMITTEES UPDATE**

**9. OLD BUSINESS**

**10. NEW BUSINESS**

A) Appoint an Interim Vice-Chair for the Select Board.

*(In the absence of a Chair, the Vice-Chair assumes the role of Chair until there is a full Select Board. Once the vacancy is filled, the full Board will appoint Chair and Vice-Chair for the remainder of the fiscal year.)*

B) Recognize Mike Davis for 20 years of service.

C) Accept the highest bid of \$14,750 from Family Traditions Logging and Excavation for the Public Works 2002 8500 GMC seven-yard dump truck.

D) Consider approval of the Economic Development Committee’s recommendation to renew Kendray Rodriguez’s 1-year contract for economic and community development services.

E) Confirm the Town Manager’s appointment of J.T. O’Hare as the Interim EMS Chief/EMA Director.

F) Confirm the Town Manager’s appointment of Alec Simmons as Public Works Operator/Laborer.

G) Consider for approval the appointment of Charles Grover to the Budget Committee.

**11. CLOSING PUBLIC COMMENT**

**12. ADJOURN**

**Upcoming Dates**

Tuesday, Oct. 3	5:30 PM Thomaston Green Park Ad-Hoc Committee <i>(On-site at the Green)</i> 6 PM Thomaston Green Park Ad-Hoc Committee <i>(Resumes in Select Board Rm)</i>
Wed-Thurs, Oct. 4-5	Town Offices Closed for Training
Monday, Oct. 9	Town Offices Closed (Indigenous Peoples’ Day Observed)
Tuesday, Oct. 10	5 PM Harbor Committee <i>(Select Board Rm)</i>
Wednesday, Oct. 11	4 PM Thomaston Public Library Accessibility Grant Workshop <i>(Lura Libby Rm)</i> 6 PM Conservation Commission <i>(Select Board Rm)</i>
Tuesday, Oct. 17	6 PM Planning Board
Wednesday, Oct. 18	9 AM Watts Block Trustees <i>(Watts Hall Meeting Rm)</i>
Thursday, Oct. 19	9 AM Economic and Community Development <i>(Select Board Rm)</i>
Monday, Oct. 23	6 PM Select Board Meeting
Thursday, Oct. 26	6 PM Recreation Committee <i>(Recreation Department)</i> 7 PM OHSTT Transfer Station Board <i>(Select Board Rm)</i>
Tuesday, Oct. 31	Town Offices Close at 4 pm for the Annual Trunk or Treat



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**AGENDA ADJUSTMENT**

**PUBLIC HEARING**

To review the dispensary renewal application of Cannabis Cured Dispensary, LLC, located at 151 New County Road, pursuant to Thomaston Land Use Ordinance, Chapter 7, Section 716.16.7.3.



**STATE OF MAINE**  
**DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES**  
**BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**

## Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:    Yes <input type="checkbox"/> No <input type="checkbox"/>	

### Section I:    Licensee/Applicant(s) Information; Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <b>Dirty Rocks, LLC</b>	Business Name (D/B/A): <b>The Black Saloon</b>
Individual or Sole Proprietor Applicant Name(s): <b>Martin Farrell</b>	Physical Location: <b>173 Main St. Thomaston, ME 04861</b>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: <b>info @ theblacksaloon.com</b>
Telephone #          Fax #: <b>207-706-6810</b>	Business Telephone #          Fax #: <b>207-354-5145</b>
Federal Tax Identification Number: <b>47-3639511</b>	Maine Seller Certificate # or Sales Tax #: <b>1191501</b>
Retail Beverage Alcohol Dealers Permit: <b>CAR-2018-11043</b>	Website address: <b>www.theblacksaloon.com</b>

1. New license or renewal of existing license?     New          Expected Start date: \_\_\_\_\_  
     Renewal          Expiration Date: 9/12/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:  
 Food: \$180,776          Beer, Wine or Spirits: \$143,076          Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)     Wine     Spirits

4. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV)       Class A Restaurant/Lounge (Class XI)       Class A Lounge (Class X)
- Hotel (Class I, II, III, IV)       Hotel – Food Optional (Class I-A)       Bed & Breakfast (Class V)
- Golf Course (included optional licenses, please check if apply) (Class I, II, III, IV)       Auxiliary       Mobile Cart
- Tavern (Class IV)       Other: \_\_\_\_\_
- Qualified Caterer       Self-Sponsored Events (Qualified Caterers Only)

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

173 main st. Thornaston, ME 04861

6. Is the licensee/applicant(s) citizens of the United States?       Yes       No

7. Is the licensee/applicant(s) a resident of the State of Maine?       Yes       No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes       No      If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes       No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Martin Farrell	09/25/1972	West Sayville, NY

Residence address on all the above for previous 5 years

Name	Address:
Martin Farrell	339 Hasmer Pond Rd. Camden ME 04843
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No  
(to be renewed)

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The dining room and bar area inside the restaurant. First floor space (1800 sq. ft.) and outside patio in the rear entrance. Bar area has 12-15 seats, private dining area that seats up to 8, general dining area that seats up to 20. patio area seats up to 10 guests.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Oceanside Middle School

Distance: .5 mile

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 9/26/23

  
Signature of Duly Authorized Person

Martin Farrell  
Signature of Duly Authorized Person

\_\_\_\_\_  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person



- 9/13/23**      **Maine Local Government Human Resource Assoc. (MLGHRA)**  
Speaker-Ann Freeman, Attorney with Bernstein Shur - "Public Employee Discipline" presentation.
- Public Works Department Interviews**
- 9/14/23**      **MCOG Meeting**  
Meeting with Mat Eddy and Dan Debord from MCOG, Lindsey, Jodell, and I to discuss the Dragon TIF program. Mat prepared a letter for the public regarding the TIF which was included in a Factsheet that went out to the public last week.
- 9/15/23**      **Midcoast Municipal Association**  
Speaker-David Grima from Maine Department of Labor Career Center. He provided data on the labor shortages, employee retention and getting creative in hiring processes.
- 9/18/23**      **CivicPlus Mass Notification Training**  
Missy, Sally, and I completed the administrator training in the last few weeks that is required to run the mass notification system. Missy and Sally will be building the program, and a paper notice on how to sign up will be going out in the tax bills. CivicPlus has also provided marketing and press release materials that the town will use in getting the word out.
- 9/19/23**      **Kendray Rodriguez Meeting**  
Meeting to discuss projects that Kendray is working on. Next event is planned for Saturday, October 21st, "Together for Thomaston" volunteer outreach event.
- Ann Matlack , Victoria Foley, and Heather Johnson Meeting**  
Meeting with Representative Ann Matlack, Commissioner Heather Johnson, and Legislative Affairs & Communications Victoria Foley regarding the Dragon Cement closure.
- Environmental Department Interview**
- 9/20/23**      **MDOL-Hours and Wage Compliance**  
SafetyWorks class from Maine Department of Labor on Hours and Wage Compliance, updates on law changes.
- 9/21/23**      **Economic and Community Development Meeting**  
Discussed the recommendation to renew Kendray's contract, Dragon closure, and the Ad-Hoc Thomaston Green Park kick-off meeting.
- General Assistance-Confidential**
- 9/22/23**      **Assessing Meeting with Lindsey Junkins & Jim Murphy**  
Discussed the upcoming tax commitment. Commitment is projected to be completed the first week of October. Bills will go out well in advance this year. Additionally, a letter was mailed out to all the tax payers last week explaining the increased assessment value and the Senior Tax Stabilization program. More information is to be included as an insert with the outgoing tax bills. Jim Murphy is assisting Lindsey in the process. Jim was named the Assessor of the Year in 2021 and works for many neighboring municipalities. We thank him for his support of Lindsey during our transition of Assessors. I will be considering a temporary position for the Assessing/Code Office to assist with data entry while the assessing data is built and transferred over to the TRIO software.

**9/26/23****Maine Public Employees Retirement System (MEPERS) Meeting**

Zoom meeting update on the MEPERS program for employees.

**9/28/23****Safety Training Meeting**

Met with Ed Harris to review the town safety programs. Arranging a meeting with Maine Municipal Risk Management, Ed, and I to review updates to the program and the Workers Compensation Incentive Program. Ed will be assuming the safety officer responsibilities.

**Mary Rita McDevitt Memorial Garden Ceremony**

The Thomaston Garden Club held a remembrance of Mary Rita McDevitt Memorial Garden at the Academy Building. Mary Rita was the founder of the Thomaston Garden Club and she shared her love and passion for gardening with her neighbors and friends in this community.



TOWN OF THOMASTON  
13 VALLEY STREET  
THOMASTON, MAINE 04861  
TEL: (207) 354-6107

**MEMORANDUM OF UNDERSTANDING  
ECONOMIC DEVELOPMENT COORDINATOR**

This agreement entered is entered into between the Town of Thomaston and Kendray Rodriguiz for community and economic development services as outlined herein.

**PURPOSE**

To provide services for development, business attraction, retention, and community engagement. Has the ability to work collaboratively with employees, officials, and the public to identify community needs, develop plans to address those needs, and implement programs that will make the community a better place to live.

**TERM**

The term of this agreement shall be one year beginning \_\_\_\_\_ and terminating \_\_\_\_\_.

Either party may terminate this Agreement earlier than the one (1) year term discussed above by giving 30-day written notice to the other party.

**COMPENSATION**

For satisfactory completion of services agreed upon, Kendray Rodriguez shall be compensated at the rate of \$ 1,500 per month. Compensation is based on 15 hours per week for completion of outlined services.

**SERVICES**

*Please see "Job Description."*

The undersigned hereby agree that this document represents the understanding between them.

\_\_\_\_\_  
Kendray Rodriguez

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kara George, Town Manager

\_\_\_\_\_  
Date

**TOWN OF THOMASTON  
JOB DESCRIPTION  
Economic and Community Development Coordinator**

**Job Title:** Economic and Community Development Coordinator **FLSA:**  
**Department:** Economic Development Department **Other:** Contract  
**Reports To:** Town Manager **Supervises:** No  
**Position Type:** Part-time

**Nature of Work:** This position is responsible for providing services for community development, business attraction, retention, and community engagement. Has the ability to work collaboratively with employees, officials, and the public to identify community needs, develop plans to address those needs, and implement programs that will make the community a better place to live.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Identify and research individual, corporate, foundation, and government funding opportunities and compile those opportunities into an electronic database.
- Manage town special events and collaborate with other local organizations (i.e., 4<sup>th</sup> of July Committee.)
- Identify community needs and opportunities for local businesses, including Main Street and the East and West ends of Thomaston.
- Market the Town to prospective businesses, visitors, and residents through the town website, building a strong social media presence, press releases, and advertising.
- Research and develop social service programs, such as the PreK program.
- Prepare required monthly reports on the position's activities, including financial updates, to the Town Manager and a monthly update to the Economic and Community Development Committee (ECDC); record and distribute monthly meeting minutes of the ECDC meetings.

**REQUIREMENTS:**

General Requirements

- Must have a High School Diploma or equivalent.
- 2-3 years of experience in marketing, special event coordination, and community economic development.
- Possess strong interpersonal, computer, and advertising skills.
- Effectively communicates with diverse individuals and groups.
- Skilled in prioritizing, organizing, and managing multiple simultaneous projects.
- Must be able to work evenings and weekends as necessary.
- Self-motivated with the ability to work independently.
- Excellent written, verbal, and nonverbal communication skills.
- Valid driver's license.

***The above statements are intended to describe the general nature, requirements, and level of work being performed by people assigned to do this job. The above is not intended to be an inclusive or exhaustive list of all responsibilities and duties required. Duties, responsibilities, and activities may change at any time with or without notice.***

**External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.**

**Employee Signature:**

**Date:**



New Applicant

## Boards & Committees Application Town of Thomaston, Maine

13 Valley Street Thomaston, ME 04861  
Phone (207) 354-6107 Fax (207) 354-2132

Date: Sept. 18, 2023  
Name: CHARLES GROVER  
Street Address: 11 ELLIOT STREET  
Mailing Address (if different): P.O. BOX 137  
Home Phone Number: 207 480 0146  
Cellular Phone Number: 207 480 0146  
E-mail Address: cwgrouver007@gmail.com  
Preferred Method of Contact: E-MAIL

Committee you wish to serve on: Budget Committee

How long have you been a resident of Thomaston? 7 years -

Please explain why you are interested in serving on a Board or Committee?

My primary motivation is to assist in responsible fiscal management of our town, while helping to deliver value to our taxpayers at a reasonable property tax rate.

Do you have any background that would be helpful to this Board or Committee?

Current Committees: Economic Development Committee, Trustee Warts Block, Board Member WCHA - Knox County Budget Committee, Knox County Charter Committee Board Member Mid-Coast Council of Government - Former Maine Business Owner - Former CEO of National Financial Services Company - Chief Marketing Officer of Major Corporation - Other Senior Management Positions.

Any suggestions or comments:

N/A

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Please return this form to:   Town of Thomaston  
  13 Valley Street  
  Thomaston, Maine 04861

<b>For Official Use Only</b>	
Date Application Received:	_____
Appointment Term:	_____
Resignation Date:	_____
Member being replaced:	_____
Town Manager Review:	_____
	(Initials)
Town Clerk Review:	_____
	(Initials)