

Watts Block Trustees
Meeting Minutes
May 15, 2024

Present: Bill Hahn, Jim Cuthbertson, Charles Grover, Neal Guyer, Chris Hirsch

1. The meeting was called to order at 9:00AM.
2. Discussed invoices submitted by Chris Clos from Maine Preservation
 - a. Invoice 1, \$1681.86, was for work performed in January 2024 & is not eligible for Federal funds as done prior to eligibility. Alternative funds will be explored.
 - b. Invoice 2, \$2937.50, work done from Feb-Apr 2024 as well as invoice received from the architect will be submitted for Fed/TIF payment.
3. Installation of HVAC system will require a new electrical system. Bill Hahn is requesting an estimate for 6 meter pack vs square foot estimate.
4. A motion was made and carried to engage Seacoast Security to install the required fire alarm system as they submitted the most economical system approximately \$45K and to utilize funds from private contributions.
5. Project schedule was discussed beginning in September.
 - a. We will need to submit plans to the Park System. They require 90 days to review.
 - b. Then the Historic Review which can take an additional 30 days.
 - c. Once that is completed we can begin to utilize the \$300K from the Federal grant for construction items. Until then grant funds can be used only for planning such as architectural and historic consultant fees.
6. The group discussed the proposed west wing modifications including the additional bathroom and the required wall to separate the main room into two spaces. Jim Cuthbertson will evaluate how to make the wall more esthetically attractive.

Meeting Adjourned at 10 am.

Respectfully Submitted by Chris Hirsch, Trustee