

Approved 1/13/25

**Select Board Minutes  
December 9, 2024**

**Special Select Board Meeting-5:45PM**

**Present:** Chris Rector, Bill Hahn, Pete Lammert, Kim Matthews, Interim Chief Chris Hansen, Town Manager Kara George. **Absent:** Sandy Moore

The meeting was called to order at 5:45pm.

Chris Hansen explained that the 2021 EV Ford Mustang police cruiser is out of commission for 3 weeks for electrical work. The new Ford Explorer that was just purchased has not been outfitted yet for police. The Department is down to one operable cruiser currently.

Key Ford will accept a trade of the 2021 Ford Mustang for \$18,000 to purchase a new Ford Bronco Sport. Total costs to the town are \$11,321.

**ACTION: Pete Lammert made a motion, seconded by Kim Matthews to authorize the trade-in of the 2021 Ford Mustang and to purchase the 2024 Ford Bronco Sport, with funds to be expended from the Cruiser Reserve. VOTE: 4-0**

Meeting Adjourned at 6:00PM.

**Select Board Fee Schedule Workshop-6PM**

**Present:** Chris Rector, Bill Hahn, Pete Lammert, Kim Matthews, CEO Courtney Farnum, Planning Board Chair Joanne Richards, Assessors' Agent Town Manager Kara George. **Absent:** Sandy Moore

The following changes to the Fee Schedule were discussed:

- 1) Page 2- Add Cannabis Manufacture and Cannabis Growing to the fee schedule; all have an initial and annual flat rate of \$2,000.
- 2) Page 3- Remove "Moving from Mobile Homes."
- 3) Page 4- Remove "Swimming Pool Street."
- 4) Page 4- Add "Street" to Opening Permit.
- 5) Page 4- Keep the Peddlers Permit fee the same.
- 6) Page 6- Change Public Hearing Fee to a flat rate of \$100 + advertising costs.
- 7) Page 6- License Application for Mobile Home Parks is an initial fee only of \$500 up to 25 homes; \$3.00 per home thereafter.
- 8) Page 6- Remove "Food Trucks."
- 9) Page 7- Remove "Electrical Work, EV Chargers, and Heat Pumps."
- 10) Page 7- Keep the Sign fee at \$50.
- 11) Page 7- Change Short Term Rental fees to \$1,000 for the initial application, and \$500 for renewals. This is one fee per address. (Three months to pay and schedule inspections prior to July 2025.)
- 12) Page 8- Remove "Farmer's Market and Cell Towers."
- 13) The Short-Term Rental Application and Checklist should include Property Manager contact information.
- 14) Will research requirements for installing new cell towers and whether a fee should be assessed.

Respectfully Submitted,  
Kara George, Town Manager